

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 11/18/2020**

**BOARD MEMBERS PRESENT:** Tom C Daniels - Chair  
Richard B Davies  
Ben Estes  
Larry L Simms

**BOARD MEMBERS ABSENT:** Rick J Harris

**DIVISION STAFF:** Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Crema, General Counsel  
Skip Liddle, Chief Investigator  
Dicsie Gullick, Team Lead

The meeting was called to order at 9:02 AM MST by Tom C Daniels.

**[COMPLAINT MEMORANDUM](#)**

Ms. Peel gave the investigative report, which is linked above.

**FOR BOARD DETERMINATION**

Mr. Simms made a motion to approve the Division's recommendation and authorize closure with a warning letter in case numbers I-LPG-2019-11, I-LPG-2019-32, I-LPG-2021-1, I-LPG-2021-4, I-LPG-2021-6, I-LPG-2020-7, and I-LPG-2021-7. It was seconded by Mr. Daniels. Motion carried.

**DIVISION BUSINESS**

**NEXT MEETING** was scheduled for December 16, 2020 at 9:00 AM MST.

**BOARD BUSINESS**

**CORRESPONDENCE**

The Board reviewed correspondence from Craig Etherton regarding the change in codes for mobile food vendors to have their propane systems checked and inspected annually. The Board took no action.

Mr. Estes joined the meeting.

## **DISCUSSION REGARDING SCOPE OF PRACTICE**

Mr. Harris had asked that the discussion regarding scope of practice be placed on the agenda but was not present at the Board meeting. The Board chair will follow up with Mr. Harris to see if additional discussion by the Board is necessary, or if the documents provided by the Division answer his questions.

## **EXECUTIVE SESSION**

Mr. Estes made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Simms. The vote was: Mr. Davies, aye; Mr. Estes, aye; Mr. Simms, aye; and Mr. Daniels, aye. Motion carried.

Mr. Davies made a motion to come out of executive session. It was seconded by Mr. Simms. Motion carried.

## **APPLICATIONS**

Mr. Simms made a motion to approve the following for licensure:

JACKSONS FOOD STORES

PGF-1468

It was seconded by Mr. Davies. The vote was: Mr. Daniels, aye; Mr. Davies, aye; Mr. Simms, aye; and Mr. Estes, no. Motion carried.

Mr. Simms made a motion to table the following pending receipt of additional information:

901145997

It was seconded by Mr. Davies. Motion carried.

## **ADJOURNMENT**

Mr. Simms made a motion to adjourn the meeting at 9:37 AM MST. It was seconded by Mr. Davies. Motion carried.

---

Tom C Daniels, Chair

